

Armstrong PAC Meeting - April

Date: April 15, 2026

Time: 6:30-8:00

Land Acknowledgement

Welcome and Introductions

Parent Education: Short film by Dr Riri G Trivedi:

 Attention Parents! Are you allowing your child to make mistakes? | Parenting Tips | Guideli...

New Business:

1. Principal Update
 - a. Emergency management (follow up questions from last meeting)
 - i. Does Burnaby have a place where parents can go to get a summary of school response: no, nothing publicized. Jen brought question forward to the district. No response back yet. Jen happy to answer questions about internal processes as they come up
 - ii. Question around the front door being locked during the day. Right now, both front door and back door by music door are controlled by the same locking mechanism/button. Back door remains locked during the day, but front door is unlocked. Trying to have the automatic locking mechanism for the two doors split. If they had their own buttons, then the front door could easily be locked if needed. Pursuing this as a solution over the summer months.
 - b. Reminder that the parking lot is for staff only. This is for safety and potential car insurance implications for staff if not parked in the parking lot while they are at work
 - c. Pickleball is happening this week. Coach Sam Cooke, from Fairgrounds Racquet Club in North Van, has been impressed by the attention and focus of the students! Great job, students!
 - d. Grade 7 school leaving: parent group subcommittee is planning fundraising, events, and other initiatives
 - e. Playland will be happening in mid June for Gr 6/7. Students will be taking busses.

- f. Parents will receive a link tomorrow to sign up for Student Led Conferences, which are happening next Thursday (also an early dismissal)
- 2. Head Teacher Update (included above)
- 3. Budget Update
 - a. Over budget on Welcome Back Tea and bank charges
 - i. Bank charges - unexpected as have not been charged the last several years. Will have to increase budget next year
 - b. Expecting to go over budget for Munch-a-Lunch: budget line was an estimate, given this was new this year. Have spent \$430.22 so far, but anticipated that we will go over with the remaining events.. Will have to increase budget next year.
 - c. PAC donation: only \$908 this year. Below budget of \$4,000. Likely need to budget for \$1000. Likely lower donations due to switch to from SchoolCashOnline to Munch-a-Lunch
 - d. Gaming Grant: Submitted. Estimated a bit lower next year d/t anticipated enrolment numbers.
 - e. Many people donated extra to fund another child to have lunch on Munch-a-Lunch
 - f. Social Nights - budgeted at \$1,400/year. Currently approx \$600 profit
 - g. Fun lunches: average about \$798/lunch profit
 - h. Other events: \$2,212 in profit so far
 - i. Social nights: goal was not to make money, rather it was to build community
- 4. Past Event Updates
 - a. Family Social Night - Games Night (Feb)
 - i. Very successful!
 - ii. Sold out event that raised a net profit of just over \$525
 - iii. Thanks for Faith for donating the baked goods that were available for sale
 - iv. Feedback: helpful to have Square/tap available (instead of cash)
 - v. City of Burnaby supplied large games/photo booth. They can do this once per school year.
 - b. Fun Lunch
 - i. Hellcrust - mixed reviews from the kids
 - ii. Net profit of \$567
 - iii. Likely will go back to Dominoes for the final fun lunch (Sports Day)
 - c. Family Photos

- i. Had to cancel one of the two days as we were unable to fill spots
- ii. Held on April 1 and 2 (2nd canceled, it was non-neutral background day).
- iii. Last year it sold out at the end of April.
- iv. Potential problems: Event was advertised over Spring Break and was potentially too close to the 4-day long weekend.
- v. Has been done at the end of the year other years, lots of families did "grad photos"
- vi. Next year: try closer to the end of the year. If still low turn out, then consider every 2 years
- vii. Other option: incorporate a paid photo booth on Sports Day

5. Upcoming School Events

- a. Social Night on May 1st: Science Night
 - i. 5:30-7:30pm
 - ii. Need 7 more volunteers on the night
 - iii. Volunteer perk: **free** admission for the adult volunteering
 - iv. Planning exciting science events that are interesting for various ages - Please share ideas if you have them!
 - v. Goal is for tickets to go on-sale this Friday (\$5/ticket, no group sales). There will be a raffle for tickets on the WhatsApp group. Food (pizza) will also be available by pre-order or to purchase at the event
- b. Sports Day
 - i. Friday June 12th
 - ii. PAC will host a concession - need four volunteers (Emma, Jess, Wendy + one more)
 - iii. Juice, chips, bubbly, pastries (Faith)
 - iv. PAC will supply freezies for the students
 - v. Sports day committee: Kate, Emma, Jess, Amy, Wendy, Katie
- c. Grade 7s Freezie Sales planned for: May 8, May 22, June 5
- d. End-of-year staff thank-you
 - i. Candy Cart on the last day of school (June 25)
 - ii. Janelle and Kate to organize

6. Upcoming and Ongoing Fundraising

- a. Neufeld Farms
 - i. Sale starts April 16th

- ii. Closes May 6th
 - iii. Online ordering on website. Pick up orders in the school parking lot. Will request people have backups for picking up their order if unavailable at the time. PAC does not have freezer storage options
- b. Yearbooks: update
 - i. Small group meeting on Monday, will decide pending tasks to be done and then will contact those who offered to help at the beginning of the year
 - ii. Will need to determine final cost for yearbooks, then will be up on Munch-a-lunch
- c. Spirit wear: update
 - i. Will start selling on Munch-a-Lunch later this week until late April
 - ii. Clothes will be delivered in mid-May
 - iii. If don't want to buy online or want to use cash, contact PAC via PAC email.
- d. Ongoing Fundraising: **Nellie's** Cleaning Products, **MunchALunch** donations, **Mabels Labels**, & Lougheed Mall **Cobbs Bread**. Please consider donating to these!

7. New Items

- a. 2026-2027 Budget -
 - i. Please consider any changes we would like to make to the next year's budget, including new events and goals.
 - ii. PAC Exec will make a 2026/27 budget and then present it at the AGM
 - iii. Idea to generate ideas for larger fundraising/equipment projects
 - iv. Start generating a PAC goal for next year. This year has been focused on engagement and community building. Can continue this into next year.
 - v. Cookie exchange idea - need to ensure our events are accessible for all
- b. AGM - Coming up!
 - i. May 20th
 - ii. Includes PAC Executive Elections
 - iii. Keep an eye out for more information, details about the positions
 - iv. Consider volunteering! This work does make a difference :)
 - v. Next year's budget will be reviewed at this time
- c. 2026 Sept back to school fair

- i. If doing this: a committee needs to be formed with more than people from the executive. The committee would need to start planning in June.
 - ii. Many volunteers would be needed for planning & execution
 - d. Child-Parent Mindfulness Study - the Department of Psychology at SFU is researching how to support the well-being of parents, children, and families with an online survey you can participate in.
 - e. Children of the Street - an initiative partially funded by Women and Gender Equality Canada, has gathered information on issues facing boys and has prepared conversation starters for parents to discuss healthy masculinity with their sons.
 - f. BCCPAC is hosting a MyEducation BC Parent Engagement Session - April 22, 2026, in which they can share their experiences accessing information from their child's school (e.g. teacher communications, report cards, attendance, etc). This is an opportunity for families to discuss what is working and can be improved on. Please consider attending this event.
8. Social Media:
- a. Private Armstrong Facebook and Instagram groups. You will be asked security questions to ensure we retain our privacy. Please join the groups and encourage your friends. No pictures of kids will be posted.
 - b. WhatsApp volunteer group
 - i. Add your name and number to the sign-up list or request via email
 - c. Questions, ideas? Connect by email armstrongschoolpac@gmail.com

Q&A Period:

Call for Motions:

Next Meeting: Wednesday, May 20, 6:30-8:00 (AGM)

Meeting Adjournment: 8:02