

Minutes  
École Armstrong Elementary  
Parent Advisory Council (PAC) Meeting

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Date and time: October 19<sup>th</sup>, 2022 at 7:00pm  
Meeting called to order at 7:00pm by Jessica Narayan

**In Attendance:**

Executive: Jessica, Namsu, Salimah & Manisha

Staff: Jennifer Griffin, Denis

Members at large: approx. 5 Members

**Principals Report: Jennifer Griffin**

- ✚ Halloween Assembly – will be students and staff only
- ✚ Remembrance Day Assembly – Students, Staff and Parents of those students who are a part of the assembly will be invited to join and will be contacted by the students teacher. This is due to the increased number of students at Armstrong Elementary and due to space available in the Gymnasium
- ✚ On boarded an Arabic Speaking Educator – Onni?
- ✚ Affordability Grant – received from the Ministry of Education, these funds will be used for supplement: for fieldtrips, support students, etc.
- ✚ Lunchtime Supervisor – we have successfully hired the third supervisor
- ✚ Traffic Study Results – Request to have flashing lights placed on crosswalk
  - Other suggestions made from PAC attendees include: Reviewing back parking lot to ensure safety for our students/kids
  - Signage, stop sign, speed bumps, by-law ticketing officer, back lot conductor

**Head Teacher Report: Denis**

- ✚ Volleyball for Grades 6/7 has started and students are playing against other schools and this is going well so far
- ✚ Mentorship Program is starting where Cariboo Secondary students will be coming and mentoring our Grades 6/7 Students first week of November

**PAC Report: Jessica, Salimah, Namsu, Manisha**

- ✚ *Pumpkin Patch – October 26<sup>th</sup> 2022 for Grades 1/2/3*
  - 140 students in grades 1-3, need approx. 160 pumpkins – Still need to find donations-members and PAC will call and arrange this. – CONFIRMED AT SUPERSTORE LOUGHEED
  - Décor pumpkins available 20-30 for taking pictures and setting a themed area up

- Parent volunteers needed to pick up the pumpkins and help set up/take down on the Wednesday 26<sup>th</sup> October
- Grades 4-7 will Buddy with Primary students to help carve pumpkins, Kindergartens visited the Pumpkin Patch therefore will not be attending this pumpkin patch on school grounds
- ✚ *Movie Night – November 4<sup>th</sup>, 2022*
  - Limited tickets will be available on School Cash, if not sold out then we will sell at doors
  - Adult required with their group at all times
  - Movie – Minions – The Rise of Gru
  - Venue – Gymnasium
  - Tickets include – Popcorn, Juicebox and Candy
  - Volunteers needed for set up/concession/take down
- ✚ *Breakfast with Santa – December 9<sup>th</sup>, 2022*
  - Firefighters confirmed to attend
  - Volunteers needed to help set up/take down/serve
  - Pied Piper Preschool will be attending
- ✚ *Purdy's*
  - X-MAS fundraiser – Jessica to look into this
  - We will start mid-November and have a month to purchase
  - Pickup will be at School
- ✚ *Photography Session*
  - Possible fundraiser for 2023 with limited spots

#### **Other Business:**

- ✚ Rebecca is moving on and Food Safe expires in February – we need a Volunteer to step up to take over BC Agriculture and obtain Food Safe which will be paid by PAC
- ✚ We would like to find a Fun Lunch Coordinator for this school year – we would like to run Fun Lunch every month or every 4-6 weeks
- ✚ Manisha has taken on the role of co-treasurer with Salimah
- ✚ We need a new Secretary by December, temporarily Manisha will be filling this spot

#### **Next Meeting**

November 16<sup>th</sup> – To be Confirmed In person or via Zoom at 7:00pm

#### **Meeting Adjourned at 8:17pm**

If any parents have questions for the PAC between now and the next meeting please send them to:  
[ArmstrongSchoolPAC@gmail.com](mailto:ArmstrongSchoolPAC@gmail.com)